

Information Technology Officer

Permanent full-time: 1 position

Location: Regina

External/Internal Job Posting: #2026-23

Posting Date: July 20, 2026

Closing Date: August 14, 2026

Pay Band 9 (\$44.75 to 53.71 per hour)

Calling all information technology specialists! **Join SGEU Today!**

The Saskatchewan Government and General Employees' Union (SGEU) has a rich 100-year history as a made-in-Saskatchewan labour partner. We are a membership driven union that advocates for healthy productive work environments and inclusive representation.

OUR WORKPLACE

SGEU fosters a collaborative work environment rooted in excellence, providing a range of labour relations services to over 20, 000 members across Saskatchewan. Guided by a culture of teamwork, professionalism, and accountability, we operate on the traditional territories of Treaty 4 (Regina) and Treaty 6 (Saskatoon and Prince Albert) and the homeland of the Métis nation. We are grateful for the opportunity to live and work on these lands and remain committed to advancing truth and reconciliation.

WHAT YOU'LL DO

Reporting to the Director of MIS/IT, SGEU's Information Technology Officer will be a highly motivated and positive self-starter with the skills and knowledge necessary to provide technical support to the business needs of SGEU's elected structures, staff, and facilities.

WHO YOU ARE

Candidates will have the following qualifications:

- Bachelor's degree or diploma in Computer Science specializing in administering and supporting various information technology systems, with a minimum of 2 years' experience in a similar role. An equivalent combination of education and experience may be considered;
- Technical experience in an enterprise Microsoft centric environment.
- Proven track record with information technology architectures, platforms and infrastructure management focused on managing hyper converged, virtualized environments;
- Proven track record establishing and maintaining functional relationships with internal and external stakeholders;
- Excellent written and oral communication skills typically demonstrated articulating complex technology issues verbally in an accurate, understandable and concise manner.
- Ability to lift 50+lbs (computer, audio, visual equipment); and
- Valid class 5 diverse license.

Candidates will have the following primary duties and the knowledge, skills and abilities to complete them:

- Implement multiple complex technical installations and support the expansion and use of technology for SGEU.
- Provide day-to-day information technology support organization wide.
- Collaborate with SGEU executive, staff, elected officials, and members on technological requirements that ensure the security of information and that effectively meet SGEU needs.
- Participate in change management policies, procedures, and follow through during the life cycle of each project.
- Monitor and provide support for the technical systems, applications, service level agreements in the environment while maintaining a positive user experience.
- Knowledge of technology best practice frameworks such as ITIL to facilitate the delivery of high-quality information technology program delivery.
- Serve as a liaison between non-technical members and IT to communicate technical information and plans;
- Knowledge of IT security, networking and disaster recovery systems and processes;
- Ability to work independently, prioritize complex and conflicting priorities while meeting deadlines;
- Knowledge of SGEU structures, constitution and policies, considered an asset;

OUR BENEFITS

- Competitive salaries
- Earned days off
- Dental care benefits
- Vision care benefits
- Extended health care benefits
- \$1,000/year, Health Spending Account
- Pension plan (11% employer funded, 7% employee funded)
- Long-Term Disability coverage
- Continued education and professional development

HOURS OF WORK

This position will be headquartered in Regina, Saskatchewan. The standard hours of work for this position, designated as Office Employee, are five (5) days one week and four (4) days the next, within SGEU's hours of operation from 8:00 am to 5:00 pm.

OUR COMMITMENT TO DIVERSITY

SGEU is committed to the full participation of diversity groups. These groups include all equity groups recognized by the Saskatchewan Human Rights Commission: Indigenous Peoples, Members of Visible Minority Groups, Racialized Groups, Persons with Disabilities and Women in Under-Represented Roles, as well as LGBTQ2s+ persons and Newcomers to Saskatchewan.

HOW TO APPLY

If this role and SGEU sound like an exciting fit for you, we invite you to apply! Candidates must be eligible to work in Canada. Required work permits or other authorizations which may be required are the sole responsibility of the candidates applying. Candidates are asked to provide a cover letter and résumé detailing specific experience as it relates to this competition to recruitment@sgeu.org

***Only candidates selected for an Interview will be contacted.
USW Local 9841 qualified candidates will be given first consideration.***